



New Zealand Diploma in Veterinary Nursing

VETERINARY CLINIC WORK PLACEMENT SCHEME

Haere mai, welcome!

Thank you for offering work placement for our learner applying for the New Zealand Diploma in Veterinary Nursing (Level 6) (NZDVN). Your willingness to assist with clinical training is a vital and valuable part of creating work-ready graduates. Please note that all learners will have completed a Passport to Safety module before starting placement to ensure they understand health and safety and professional behaviour expectations in veterinary clinics.

The aim of work experience is to integrate with the team, observe, undertake tasks as directed by the work placement and practice professional skills such as communication and self-reflection. There will be some assessment tasks that require supervisor sign off and brief feedback, but all other assessment tasks will be completed by learners out of the clinic, in class or at block courses.

Work Experience Requirements

To meet NZQA requirements for this programme, learners must complete a minimum of 250 clinical work experience hours. For full time learners, this is a minimum of 1 full day per week in work placement. For part time learners it is roughly half of this. Specifics of work placement shifts can be arranged by the learners/workplaces to suit their individual needs.

Attendance

Ideally learners will attend their work placement on a regular schedule (i.e. one day each week) where they can develop familiarity with practice procedures and personnel. Learners benefit hugely from having a specific person, with broad experience and an interest in coaching as their main supervisor. Learners need to have opportunities to practice skills needed for their clinical assessments, appropriate to their stage of training.

Confirmation of Work Placement

To confirm that your veterinary clinic is willing to offer placement and supervise this learner please complete the form (below) and give it back to them. They will upload the details directly into our workplace management system.

You may also prefer to offer 2-3 days provisional placement/observation days before committing to a regular work placement to ensure that the learner is a good fit for your clinic.

This agreement is one of goodwill. If for any reason you decide that it is not beneficial to your practice to host a learner, please advise us as soon as possible so we can assist in finding an alternative work placement. Likewise, if you have any concerns or questions during the learner's placement please contact us at the earliest opportunity. We always welcome your feedback.

Yours sincerely,

Jane Craker
NZDVN Year One Team Leader
School of Animal Health



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Confirmation of Work Placement

To confirm your veterinary clinic are willing to provide a placement, please complete the form (below) and return it to the learner.

Name of learner:
Name and address of clinic:
Phone number of clinic:
Email address for supervisor contact:
Name of workplace supervisor:
Hours offered (total hours approximately):
Details of placement days and times:

Comments:

Signature:
Date: