



Veterinary Nursing

NZCAT VNA

- ENROLMENT CHECK LIST -

This check list is for yourself to make sure you have completed and/or returned any documentation required to retain your provisional enrolment. Failing to provide this evidence may result in your withdrawal from the programme.

To DO:
Complete the basic health and safety course <ul style="list-style-type: none"><input type="checkbox"/> Create a Moodle account<input type="checkbox"/> Complete the course: Health and Safety Pre-Observation for Guests in a Veterinary Clinic<input type="checkbox"/> Print your Confirmation of Participation to take to any prospective Veterinary Clinics you visit
Return the following forms to vethnursing@op.ac.nz before the programme start date. <ul style="list-style-type: none"><input type="checkbox"/> Three Day Observation Confirmation Form<input type="checkbox"/> Tetanus Declaration signed<input type="checkbox"/> Work Placement Confirmation Form
Work Placement Documents (to be taken to your prospective work placement vet clinic): <ul style="list-style-type: none"><input type="checkbox"/> Letter of Introduction<input type="checkbox"/> Key Information for Work Placement Supervisors<input type="checkbox"/> Emergency Contact Details Form (complete and leave with work placement supervisor)<input type="checkbox"/> Occupational Health and Safety form (to be signed by both supervisor and student)
Order: <ul style="list-style-type: none"><input type="checkbox"/> Compulsory Clothing (Scrub Top, Polo Shirt, Name Badge) and Equipment<input type="checkbox"/> Textbook- BSAVA Textbook of Veterinary Nursing 6th Edition
To READ:
<ul style="list-style-type: none"><input type="checkbox"/> Tips on Finding your Work Placement<input type="checkbox"/> What to expect on your first day at your work placement<input type="checkbox"/> Work Placement Contract and Otago Polytechnic Code of Privacy/Confidentiality