

New Zealand Certificate in Animal Technology Veterinary Nursing Assistant



Clinical Skills for Veterinary Nursing Assistants Two *AT508004 – Level 5, Credits 15, Version 4* **Workbook**

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Your full name:	
Your phone number:	

If you find this book, please attempt to contact the person above on the number listed or call 0800 762 786 and ask to speak to the School of Veterinary Nursing

Introduction and Guide to Completion

Clinical Skills 2 is the second course that makes up the practical component of the New Zealand Certificate in Animal Technology, Veterinary Nursing Assistant qualification.

The skills are set out on individual submission forms throughout this workbook. You will be provided with a copy of this workbook at your block course.

When you are uploading a skill, note that you may be required to submit the skills submission page alongside your evidence.

OVERVIEW OF SKILLS REQUIRED IN - CLINICAL SKILLS FOR THE VNA TWO	
Simulation - Monitoring General Anaesthesia	Simulation Cat AND Dog
Select ET tubes and perform safety checks	Tutor Verification
Simulation - Perform Surgical Skin Preparation	Tutor Verification
Clean, Lubricate and maintain electric clippers	Tutor Verification and Questions
Restrain for IV catheter placement in a canine patient	Tutor Verification
Dispense and label loose oral tablet medication	Simulation – Video
Draw up an injectable medication for administration	Simulation – Video AND Tutor Verification
Prepare an IV Fluid drip for administration	Simulation – Video
Package items using autoclave roll and tape	Tutor Verification
Package a surgical kit	Simulation – Photos and Questions
Administer Oral Tablet medication to a cat	Video – May be in Vet Clinic or at Home
Take a Rectal Temperature of a Cat OR Dog (conscious)	Veterinary Clinic Industry Verification
Administer subcutaneous Injection Cat OR Dog	Veterinary Clinic Industry Verification
Select equipment for induction and Maintenance of General anaesthesia	Photos and Written questions
Restrain a cat for a Jugular venipuncture	Veterinary Clinic Industry Verification AND Questions
Assist with Surgical Preparation of patients	Veterinary Clinic Industry Verification AND Questions
Assist to monitor General Anaesthesia	Veterinary Clinic Industry Verification, Monitoring Sheet and Questions

How you are assessed

Assessment in the clinical skills course is competency based. This is different to the other papers which are all criterion reference based (awarding A, B, C etc. grades).

In competency-based assessment, assessors will assess the evidence you submit, and you will be marked as either competent in the skill, or not yet competent.

If you have not provided enough evidence or have not demonstrated competence at the required level for a particular skill, you may be offered one opportunity to submit further evidence. In order to pass the courses, you must attain competence in every skill listed.

Resits are not automatic. You may be eligible for resits in up to 50% of the skills in this clinical skills course.

Animal Use in Teaching Declaration

As part of our responsibility to our Animal Ethics Approval Committee you are required to fill out an Animal Use in Teaching Form for any skills which require the use of a live animal. Please help us to fulfill this responsibility by ensuring this is done. Use the QR code to the right to take you directly to the online form.



Timeline for completion of Clinical Skills 2 and associated assessments

Completion of the skills assessments will vary according to the cohort you are enrolled in. A guide is provided below, together with a table summarising the evidence required. You should use this to keep track of what evidence you have completed and submitted so that nothing is missed.

Due Date One			
Evidence Required	Tick when completed	How to submit the evidence	Tick when submitted
10 x Skills completed Note all aspects of the first 10 skills above can be completed at block course 2.		Upload your evidence for each skill to the relevant Moodle upload tool with the accompanying submission form.	
Final Due date			
Evidence Required	Tick when completed	How to submit the evidence	Tick when submitted
7 x remaining skills completed with all required evidence completed and uploaded.		Upload your evidence of each skill to the relevant Moodle upload tool.	
Hours logs: Completion of your full 200 hrs in Veterinary Clinic (at least 40 of these hrs must be in a 2 nd clinic)		Take a clear, digital image/s showing completion of your full 200 hrs in Veterinary Clinic (at least 40 of these hrs must be in a 2 nd clinic) upload to Moodle.	
Personal reflection		Upload your personal reflection to the relevant Moodle upload tool.	
Supervisor verification and feedback form completed (including professional behaviour) Tick when you have given this to your clinic PRINT FROM MOODLE		Workplace Supervisor to complete and email directly to vetnursing@op.ac.nz	

LEARNING OUTCOMES

In the following assessment each skill covers aspects of the following two learning outcomes

LO1	Perform routine clinical skills for veterinary nursing assistants relating to surgery, anaesthesia, diagnostics, and inpatient care, safely and with attention to animal welfare.
LO2	Examine personal professionalism and your own performance of the advanced clinical skills for veterinary nursing assistants relating to surgery, anaesthesia, diagnostics and inpatient care, safely and with attention to animal welfare.

Skill lists

- You must work safely and adhere to all relevant health and safety and animal welfare legislation during completion of these practical skills at your work placement.
- You are always expected to demonstrate professional behaviour.
- All animal handling/restraint skills must be completed in a low stress manner i.e. causing minimal or no distress to the animal.

Marking criteria is provided for each skill listed. The criteria provide detail of what you need to show or provide in your evidence to demonstrate competence. It is your responsibility to ensure that the evidence you submit meets the marking criteria given, so make sure you read the criteria carefully. If you fail to meet the marking criteria a re-submission may be accepted for up to 50% of the skills in each list. If, after re-submission your evidence still does not meet the marking criteria, you will receive a not passed grade.

Ideally you should aim to complete the skills when you are competent that you are able to meet the marking criteria and upload them as you complete them. They can be completed and submitted in any order. You need to make sure you have submitted all skills by the final due date for that skill list. No late submissions will be accepted without a valid extension.

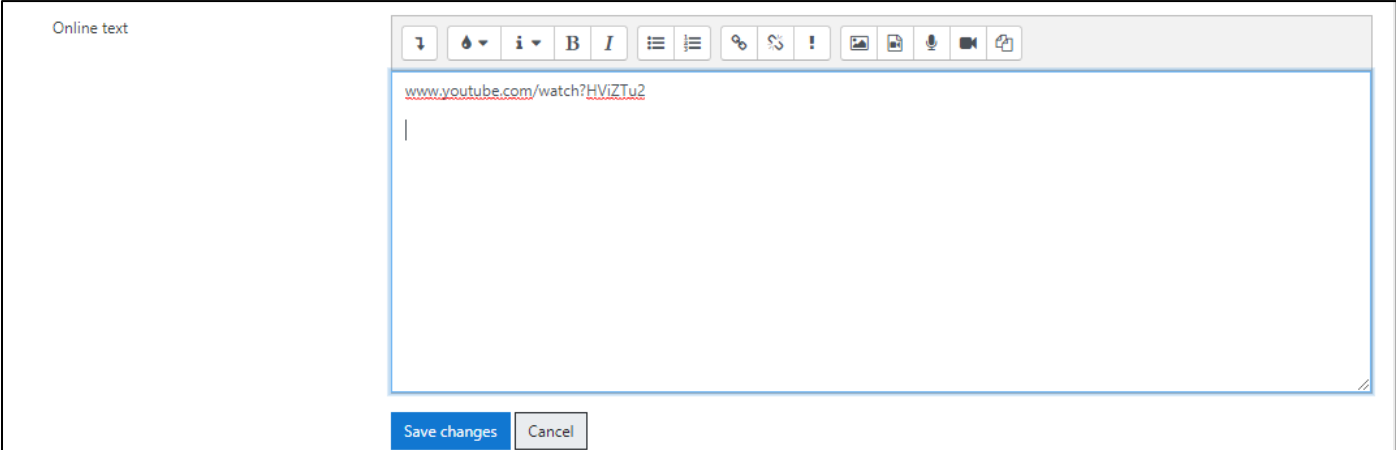
You should continue to practice all skills whenever you can, to gain confidence in your practical abilities. Where the skill involves animals, such as assessment of demeanour and restraint techniques, you should aim to practice these on a variety of animal species, breeds and ages.

You will also collect feedback and verification from your supervisor on your performance and development in these areas. Professionalism and communication will also be assessed by this method. Supervisor Verification and Feedback forms are available on Moodle and must be completed, signed and submitted by your work placement supervisor.

Some skills are also assessed at your block course, (or in class for on-campus students). A list of these is provided at the end of the skills lists. These skills should still be practiced in the workplace prior to block course, (or in class for on-campus students) if the opportunity arises.

The following skills are set out on individual submission forms. Once complete, the submission form can be photographed or scanned and uploaded to Moodle together with any other evidence required (e.g. monitoring sheets).

PLEASE DO NOT HAND-WRITE URLS (LINKS TO VIDEOS) - THESE SHOULD BE COPIED AND PASTED DIRECTLY INTO THE ONLINE TEXT BOX ON MOODLE WHEN YOU UPLOAD YOUR SUBMISSION FORM





Online text

www.youtube.com/watch?HVIZTu2

Save changes Cancel

**ENSURE YOU FILL IN ALL ASPECTS OF THE FORM BEFORE SUBMISSION TO MOODLE
TAKE PHOTOS OF THE PAPERWORK AND UPLOAD ALONGSIDE YOUR VIDEO EVIDENCE
WHERE REQUIRED**

Clinical Skills 2 Submission Form		
Simulation: Assist to monitor general anaesthesia		
Category:	Tutor Verification	
Student Name:		
Evidence Required to be submitted:	Tutor verifications completed in class Two Anaesthetic Monitoring charts completed on the following pages	
Special Notes:	<p>Complete the in-class session on Anaesthetic Monitoring and complete the two charts on page 6 and 7 of this book.</p> <p>You MUST record the following information on the monitoring chart*:</p> <ul style="list-style-type: none"> - heart rate - respiratory rate - capillary refill time - mucous membrane colour - palpebral reflex - jaw tone <p>You must submit the IV below signed by your tutor and the two monitoring charts</p>	
Simulation: Complete the Monitoring task and then ask for a Tutor to check your work and complete the verification below		
	Patient 1 	Patient 2 
Date		
Patient Details	Simulation cat	Simulation dog
Tutor name:		
Verification:	I confirm that the student named completed their monitoring sheet independently during the class session on Monitoring Anaesthesia.	
Tutor Signature:		
Qualification:		

ANAESTHETIC RECORD


Time	0	5	10	15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	95	100	105	110	115	120		
Minutes																											
Maint. agent %																											
O2 l/min																											
Heart Rate (o), Respiratory Rate (x) Graph Blood pressure (*) Graph	200																										
	180																										
	160																										
	140																										
	120																										
	100																										
	80																										
	60																										
	40																										
	20																										
0																											
SpO2																											
Mucous Membranes																											
Capillary refill time																											
Jaw tone score																											
Palpebral reflex																											
Eye position																											
Temperature (take every 15-30mins)																											
Fluid rate or other																											

Normal Parameters/symbols			
Heart Rate			
Cat 100 -200			
Small dog 100 -180			
Large dog 80 -120			
Respiration			
Cats 12 -20			
Small dog 6-18			
Large dog 4-8			
Assisted respiration A			
SpO2 >94%			
Mucous membranes			
Pale P	Pink	Pk	
Red R	Blue	B	
Jaw tone			
Tight - Loose 1- 5			
Palpebral reflex			
Present Pr Slow Sl			
Absent Ab			
Eye position			
Central / dilated		CD	
Central constricted		CC	
Ventromedial		VM	
Systolic pressure 90-160mmHg			
Start/end Anaesthesia A A			
Start/end surgery		B	B

ANAESTHETIC RECORD



Time	0	5	10	15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	95	100	105	110	115	120		
Minutes																											
Maint. agent %																											
O2 l/min																											
Heart Rate (o), Respiratory Rate (x) Graph Blood pressure (* Graph	200																										
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	160																										
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Normal Parameters/symbols			
Heart Rate			
Cat 100 -200			
Small dog 100 -180			
Large dog 80 -120			
Respiration			
Cats 12 -20			
Small dog 6-18			
Large dog 4-8			
Assisted respiration A			
SpO2 >94%			
Mucous membranes			
Pale	P	Pink	Pk
Red	R	Blue	B
Jaw tone			
Tight - Loose 1- 5			
Palpebral reflex			
Present Pr Slow Sl			
Absent Ab			
Eye position			
Central / dilated		CD	
Central constricted		CC	
Ventromedial		VM	
Systolic pressure 90-160mmHg			
Start/end Anaesthesia A A			
Start/end surgery		B	B

Clinical Skills 2 Submission Form					
Check Endotracheal (ET) Tubes are ready for use					
Category:	Tutor Verification				
Student Name:					
Video/resource/s to help with this skill					
Evidence Required to be submitted:	Tutor Verification completed below				
Marking Criteria – Student must correct all 4 checks to be signed off					
Performing checks of the ET tubes. You must check: <ul style="list-style-type: none"> <input type="checkbox"/> inflation of cuff for leakage <input type="checkbox"/> patency <input type="checkbox"/> damage <input type="checkbox"/> adaptor for tightness and fit <input type="checkbox"/> deflate cuff ready for use 					
The verification below must be completed and signed by your tutor at the time of completion					
	Student inflated cuff	Student checked ET Tube for damage	Student checked ET Tube for patency	Student checked adaptor for tightness and fit	Student deflated cuff
	YES NO	YES NO	YES NO	YES NO	YES NO
Tutor name:					
Verification:	I confirm that the student named above has completed the Face-to-Face assessment for ET Tube checks				
Signature:					
Qualification:					
Date:					

Clinical Skills 2 Submission Form

Simulation: Surgical clip and prep of a patient



Category:	Tutor Verification and Questions		
Student Name:			
Video/resource/s to help with this skill	 <p>Clipping a patient</p>	 <p>Article on surgical preparation of a patient</p>	
Evidence Required to be submitted:	Tutor Verification completed below		

Marking Criteria

- Clip surgical site and perform first scrub.
 Show the block course tutor your clipping and aseptically preparing the surgical site.
 You must use best practice techniques and maintain health and safety for yourself and the patient.
 Show yourself:
 Clipping correct surgical site with appropriate margins. You must demonstrate correct use of the clippers, removing all tufts of hair, with straight and tidy edges.
- Clippers are used to remove all hair from the surgical site.
 - Margins must be appropriate to the surgery being performed.
 - Blades should be kept parallel to the skin without raking or damaging the skin.; ideally going with the fur growth first then against, finally trimming long hair that may track into surgical field.
 - All tufts are removed, and edges are straight and tidy.
 - Surgical site clipped with reasonable margins between surgical incision site and hair line {approximately 50mm depending on site and circumstance}.
 - Adequate region is clipped safely and effectively.
 - Clearing away all excess fur prior to commencing first scrub.
 - All loose hair must be visibly removed without contaminating the surface.
- Patient prepped in prep room, not theatre, to reduce contamination.**
- Perform the first scrub. You must use an appropriate scrub solution and correct technique.
 - An all-over mechanical scrub to remove gross contamination may be completed first before scrub is started in the center and moving to the periphery.
 - Student scrubs surgical site in a manner that leaves the surface ready for the sterile scrub.
 - Show the tutor that the swabs are coming off clean when you have finished.
 - Discuss with tutor precautions taken when moving the patient from the prep area to the surgical theatre to minimize the risk of contamination.


The verification below must be completed and signed by your Tutor

Tutor name:	
Verification:	I confirm that the above-named student has completed the task accurately as outlined in the criteria above.
Signature:	
Qualification:	
Date:	

Clinical Skills 2 Submission Form	
Clean, lubricate and maintain electric clippers	
Category:	Tutor Verification and Questions
Student Name:	
Video/resource/s to help with this skill	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Wahl Clipper maintenance video</p> </div> <div style="text-align: center;">  <p>Oster Clipper maintenance video</p> </div> </div>
Evidence Required to be submitted:	Tutor Verification and answers to the Questions below
Special Notes:	<p>This requires a two-step process:</p> <ol style="list-style-type: none"> 1. Cleaning with a suitable clipper disinfectant, or blade wash 2. Lubricating with clipper oil
Marking Criteria	
<p>Student must cover the following points when completing this task</p> <ul style="list-style-type: none"> <input type="checkbox"/> Clippers are unplugged. <input type="checkbox"/> Blade is removed and inspected for signs of wear, chipped or missing teeth. <input type="checkbox"/> Hair is effectively removed by brushing upwards between the teeth, (guide rail may need to be moved from side to side to help achieve this) <input type="checkbox"/> Hair is removed from top of clippers by brushing <input type="checkbox"/> Clippers are plugged back in, blade is replaced, and disinfected while running by either spraying with a suitable clipper disinfectant, or by placing into blade wash for 10 seconds. <input type="checkbox"/> Clippers are turned off <input type="checkbox"/> Blade is gently dried with a towel. <input type="checkbox"/> Clipper oil is applied to the teeth between the guide teeth and the upper and lower running rails. <input type="checkbox"/> Excess oil is removed with paper towel. <input type="checkbox"/> Clippers are run for approximately 10 seconds <input type="checkbox"/> Clipper body is wiped over with alcohol 	
The verification below must be completed and signed by your Tutor	
Tutor name:	
Verification:	I confirm that the student named above was able to effectively clean and maintain electric clippers to the above protocol.
Tutor Signature:	
Qualification:	
Date:	
Please answer the following questions prior to submission	
Explain the importance of cleaning/disinfecting AND maintaining clippers	
How often should cleaning of the clippers be carried out in the clinic?	


Clinical Skills 2 Submission Form

Restrain for Intravenous Catheter Placement in a Canine Patient

Category:	Tutor Verification		
Student Name:			
Video resource/s to help with this skill		Note you will need to use your @dove login to access this video	
Evidence Required to be submitted:	Verification signed by your tutor and questions below completed. Upload a photo of this completed page to Moodle by the due date.		
The questions below must be completed before submitting for marking. Please ensure you write your answers clearly so the marker can read your work.			
How would you alter your restraint technique if your patient was elderly?			
How do you prepare the environment to minimise patient stress?			
The verification below must be completed and signed by your tutor at the time of completion			
	Student demonstrates low stress handling	Student raised the vein correctly and ensured their restraint was safe for themselves and the tutor	Student removed their thumb pressure at the correct time and placed pressure in the correct place to stem blood flow
	YES NO	YES NO	YES NO
Tutor name:			
Verification:	I confirm that the student named above was able to restrain a dog effectively while an IV catheter was placed		
Signature:			
Qualification:			
Date:			

Clinical Skills 2 Submission Form

Dispense and label loose oral tablet medication as directed by the veterinarian

Category:	Video and questions
Student Name:	
Video/resource/s to help with this skill	
Evidence Required to be submitted:	Video and photo of this page.
Special Notes:	Ensure you are properly attired for this task before you start. Tablets must be loose – not in blister or foil packaging. Labelling may be computer generated, or clearly hand-written, as per clinic protocol

Prior to submission, ensure your video meets the marking criteria below:

Video must show the following aspects:

- Gathering and preparation of equipment, including a suitable container for loose tablet medication
- Preparation of self, including gloves
- Close-up of the label showing the instructions and details of what you are dispensing.
- Checks of medication prior to dispensing – MUST include expiry date, correct drug, AND correct strength/concentration
- Cleaning of pill counter tray with alcohol
- Dispensing of medication into an appropriate container
- Cleaning up of equipment, including cleaning of pill counter tray, self and disposal of waste
- Must provide close-up of container including the label once you have completed the task

Medication details

Medication name:	
Concentration:	
Expiry date:	

Why is it important to clean the tray before AND after use?


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What did you use to clean the tray and why?


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Clinical Skills 2 Submission Form

Draw up an injectable medication for administration


Category:	Video and Tutor Verification – completed at block course or skills collection days		
Student Name:			
Video/resource/s to help with this skill			
Evidence Required to be submitted:	Video and submission form with signed supervisor/tutor verification		
Special Notes:	<p>Ensure you are properly attired for this task before you start You must show a needle change after the medication is drawn up. Failure to do this will result in a grade of not passed.</p> <p>Your Tutor must verify that the correct drug and dose was drawn up Aseptic technique must be shown throughout this task. This means you must not contaminate the sterile parts of the syringe or needle- i.e., the metal spike and hub of the needles, and the end of the syringe which connects to the needle</p>		
Prior to submission, ensure your video meets the marking criteria below:			
<p>Video must show the following aspects:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The medication, syringe and needles selected <input type="checkbox"/> Multi-dose injection bottles must be swabbed prior to drawing up <input type="checkbox"/> Drawing up of medication into syringe safely and accurately <input type="checkbox"/> Medication is examined for air bubbles – air bubbles removed if present <p>The needle MUST be changed, ready for administration:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Syringe plunger is pulled back slightly to remove medication from hub of needle to ensure there is no loss of medication <input type="checkbox"/> Needle is removed safely and disposed of into sharps container <input type="checkbox"/> New needle is attached, ensuring <u>bevel is uppermost and aligned with syringe graduations</u> <input type="checkbox"/> Syringe plunger is advanced carefully to re-fill the hub of the needle <input type="checkbox"/> Waste is disposed of appropriately <input type="checkbox"/> Tutor verification below must be completed and signed to state correct drug and dose was drawn up. 			
Medication name:		Dose drawn up (mLs):	
The verification below must be completed and signed by your tutor			
Tutor name:			
Verification:	I confirm that the student named above selected and drew up the correct drug and dose as instructed and was able to complete the task independently without assistance		
Tutor Signature:			
Qualification:			
Date:			

NOTE: You do not need to upload a photo of this page with your video

Clinical Skills 2 Instruction form	
Prepare an IV fluid drip for administration, maintaining asepsis	
Category:	Video Skill – complete at block course or skills collection days
Video resource/s to help with this skill	
Evidence Required to be submitted:	Video link uploaded to online text in the correct upload tool on Moodle before the due date. You do <u>not</u> need to upload a photo of this page with your video.
Special Notes:	Aseptic technique must be shown throughout this task. This means you must not contaminate the sterile parts of the fluid bag or giving set- i.e., the insertion port of the fluid bag (after removing the tab), the insertion spike on the giving set, and the patient end of the giving set that connects to the catheter. We highly recommend that you do NOT remove the cap from the patient end of the giving set during this procedure, to minimize the risk of breaking aseptic technique.
Prior to submission, ensure your video meets the marking criteria below:	
<ul style="list-style-type: none"> <input type="checkbox"/> Equipment appropriate for patient is gathered - must include fluid bag, giving set, giving stand or hook. <i>(may also include: catheter, extension set, clippers, surgical scrub, tape and bandaging)</i> <input type="checkbox"/> Student washes or sanitises hands prior to starting. <input type="checkbox"/> Fluid bag is removed from outer packaging and hung from a stand or hook. <input type="checkbox"/> Giving set is opened, removed and unwound. <input type="checkbox"/> Roller clamp on giving set is turned to OFF position. <input type="checkbox"/> Insertion spike is inserted snugly into port in IV bag, maintaining asepsis. <input type="checkbox"/> Drip chamber is squeezed until one third to half full. <input type="checkbox"/> Fluids are run through the giving set until air is evacuated and the line is full, maintaining asepsis by ensuring the patient end does not come into contact with any surface (even if the cap is left on) <input type="checkbox"/> Roller clamp is closed to stop fluids. <input type="checkbox"/> Giving set is checked for air bubbles. <input type="checkbox"/> Air bubbles are removed if present. <input type="checkbox"/> Giving set is checked again after removal of air bubbles <input type="checkbox"/> Giving set is hung safely, ready for use. 	
Upload your completed video to Moodle or use the online text box on Moodle to copy and paste your video URL link.	

Clinical Skills 2 Submission Form

Correctly package items using Autoclave roll and Tape

Category:	Tutor Verification
Student Name:	
Video/resource/s to help with this skill	 <p>How to package using autoclave roll</p>
Evidence Required to be submitted:	Verification

Ensure you have followed all steps of the marking criteria:


Marking criteria:

- Package a loose item – i.e., Hand-towel, swabs, individual instrument, drape
- Cut your autoclave roll to an appropriate length for the item you are packaging
- Correctly fold one end of the autoclave roll and tape this using the correct technique and appropriate tape.
- Place your item into your autoclave roll.
- Correctly fold and tape the other end to seal your package
- Label your package with the correct details
- Show your completed package to the tutor to be signed off for this skill.

The verification below must be completed and signed by your tutor at the time of completion


	Autoclave roll was cut to an appropriate length	Package was sealed correctly at both ends with appropriate tape	Package was correctly labelled and ready for autoclaving
	YES NO	YES NO	YES NO

Tutor name:	
Verification:	I confirm that the student named above is able to package a surgical kit for autoclaving using autoclave roll and tape.
Tutor Signature:	
Qualification:	
Date:	

Clinical Skills 2 INSTRUCTION FORM – See Moodle for Submission form	
Package a surgical kit ready for autoclaving	
Category:	Photos and Questions
Student Name:	NOTE: USE THE SUBMISSION PAPERWORK ON MOODLE FOR THIS SKILL
Video/resource/s to help with this skill	 <p>Note you will need to use your @dove login to access this video</p>
Evidence Required to be submitted:	Completed submission form (see Moodle) with your photo evidence and answers to the four questions below.
Prior to submission, ensure your photos show all steps of the marking criteria:	
Photos must show the following aspects: <ul style="list-style-type: none"> <input type="checkbox"/> Show the instruments in the surgical kit in their wrapper/container, after cleaning, drying, and checking, before being wrapped <input type="checkbox"/> Show your use of an indicator and where you have placed this in the package before wrapping the kit. <input type="checkbox"/> Show your kit wrapped and ready for the autoclave showing both sides of your packaged items. <input type="checkbox"/> Show a close-up of the labelling you have carried out for the surgical kit, including expiry date 	
Note there is a submission page on Moodle for you to copy your evidence on to and submit you can type your answers to the following questions onto this submission form	
Give TWO considerations when LOADING packs into the autoclave to ensure effective sterilisation	
Give TWO methods that can be used to indicate that a surgical pack has sterilized properly after being autoclaved	
If your surgical pack came out wet, what would this indicate, and what would you do?	
How should sterile packs be stored once they are removed from the autoclave?	


Clinical Skills 2 Submission Form

Administer oral tablet medication to cat

Category:	Video skill – can be completed at home or in Veterinary Clinic. Ensure marking criteria still followed
Student Name:	
Video resource/s to help with skill	
Evidence Required to be submitted:	<p>Video showing all aspects in the marking criteria below, prior to submission, check your evidence against these marking criteria and if anything cannot be seen have another attempt.</p> <p>Upload a photo of this page to Moodle along with your video link in the online text box</p>
Special Notes:	<p>Watch the video linked above to ensure you are using the correct method. You should have practiced this several times on a soft toy, or in your work placement. You MUST use <u>real medication</u> e.g. worming tablet, prescribed medication. The medication must be administered <u>directly by mouth</u> – not in food or using a pill popper. Never administer medication that an animal does not need. Make sure that you are assessing the cat's demeanor throughout the restraint and administration period. This will help you to identify if the cat is showing signs of stress. Provide reassurance to the cat throughout. Pay attention to the lighting in your video. Daylight is preferred and we must be able to clearly see what you are doing. The Animal Use in Teaching form must be filled in and submitted for this skill: See the QR Code on page 3 of this booklet</p>
Prior to submission, watch your video and ensure it meets the marking criteria below:	
<ul style="list-style-type: none"> <input type="checkbox"/> Surrounding environment is free of hazards <input type="checkbox"/> All equipment must be ready and set up prior to starting e.g- towel or non-slip mat, cat at table-height, tablet ready. <input type="checkbox"/> SHOW a CLOSE UP of the tablet – this is so that the marker can verify that a real tablet was used. <input type="checkbox"/> The animal MUST be restrained appropriately by a second person OR in a towel wrap. <input type="checkbox"/> You must successfully administer the tablet. <input type="checkbox"/> The technique demonstrated must be safe and show correct control of the head. <input type="checkbox"/> You must not cause undue stress to the cat. <input type="checkbox"/> You must wash your hands after completing this skill – you may state this but do not need to show this in your video. 	
Patient name	
Patient weight	
Medication name	
Expiry date	
Instructions for use	
Upload your completed videos to Moodle or use the online text box on Moodle to copy and paste your video URL link.	


Clinical Skills 2 Submission Form

Take and record a rectal temperature of a Cat OR Dog (conscious patient)

Category:	To be completed in a Veterinary Clinic		
Student Name:			
Video resource/s to help with this skill			
Evidence Required to be submitted:	IV verification and accurate temperature recorded* upload a photo of this completed page before the due date.		
Special Notes:	<p>*NOTE: The patient must be conscious - you may <u>not</u> use an anaesthetised patient for this, however you may take the temperature of a patient in recovery once conscious.</p> <p>You should aim to have had several opportunities to complete this in clinic prior to being asked to be assessed. Rectal temperature should be taken using a digital thermometer and accurately recorded in degrees centigrade.</p> <p>The Animal Use in Teaching form must be filled in and submitted for this skill: See QR Code on Page 3 of this booklet.</p>		
Please provide details of the patient you completed the rectal temperature on and record the results			
Date:	Patient Details (Name and Species only)	Temperature result in degrees centigrade	State normal range for species (use BSAVA textbook)
The verification below must be completed and signed by your supervisor			
Supervisor name:			
Supervisor verification:	I confirm that the student named, accurately took a rectal temperature of a conscious dog or cat, of _____ °C, using a digital thermometer, which I verified as being correct at the time.		
Signature:			
Qualification:			
Clinic details:			
Date:			


Clinical Skills 2 Submission Form

Administer subcutaneous injection to a Cat OR Dog

Category:	To be completed in Veterinary Clinic		
Student Name:			
Video resource/s to help with this skill			
Evidence Required to be submitted:	Supervisor verification		
Special Notes:	The Animal Use in Teaching form must be filled in and submitted for this skill: See the QR Code on page 3 of this booklet		
Date:	Patient Details (name and breed)	Medication name	Amount administered (mLs)
The verification below must be completed and signed by your Supervisor in the Veterinary Clinic			
Supervisor name:			
Verification:	I confirm that the student named, accurately administered a sub cutaneous injection on a patient as per the details recorded above.		
Clinic name:			
Signature:			
Qualification:			
Date:			

Clinical Skills 2 INSTRUCTION FORM – See Moodle for submission form

Select and prepare equipment for IV induction and maintenance of general anaesthesia of a dog AND cat

Category:	To be completed in Veterinary Clinic
Student Name:	NOTE: USE THE SUBMISSION PAPERWORK ON MOODLE FOR THIS SKILL
Resource to help with this skill	 <p>Complete this module on Moodle before completion of this skill</p>
Evidence Required to be submitted:	Completed submission form (see Moodle) with your photo evidence and patient details, ET Tube sizes, Circuit type and reservoir bag calculations filled in.

Prior to submission, ensure your photo evidence covers all aspects outlined below

Select equipment for Induction and Maintenance of General Anaesthesia for a Cat AND a Dog (over 20kg)

Ensure your photo/s include the following aspects and where different sizes of equipment are available be specific.

- Aseptic skin preparation
- Intravenous Induction Equipment
- Intubation equipment for this specific patient (e.g. lidocaine spray, laryngoscope, ET tube ties)
- Selection of specific ET tubes for this patient
- Appropriate breathing circuit
- Reservoir bag - include specific size and calculation used

TAKE NOTES WHILE IN CLINIC ON THE POINTS BELOW AND THEN USE THIS TO COMPLETE YOUR SUBMISSION FORM

CAT

Patient Name:		Patient weight (kgs):	
ET Tube sizes:		Circuit type:	

Reservoir Bag size and calculation used to determine this:

DOG over 20kgs


Patient Name:		Patient weight (kgs):	
ET Tube sizes:		Circuit type:	

Reservoir Bag size and calculation used to determine this:

Note there is a submission page on Moodle for you to copy your evidence on to and submit you can type your answers to the following questions onto this submission form

Clinical Skills 2 Submission Form

Restrain a cat for jugular venipuncture for blood sampling

Category:	To be completed in Veterinary Clinic
Student Name:	
Video resource/s to help with this skill	
Evidence Required to be submitted:	Supervisor Verification Answers to the three questions below
Special Notes:	The Animal Use in Teaching form must be filled in and submitted for this skill: See the QR Code on page 3 of this booklet

The verification below must be completed and signed by your supervisor in the Veterinary Clinic



Supervisor name:	
Clinic name:	
Verification:	I confirm that the student named, was able to effectively restrain a cat for jugular venipuncture
Signature:	
Qualification:	
Date:	

The questions below must be completed before submitting for marking.

What did you do well when completing this task?
What could you improve next time?
How did you minimise stress for the patient?

Clinical Skills 2 Submission Form

Assist with surgical preparation of patient for a routine procedure

Category:	To be completed in a Veterinary Clinic		
Student Name:			
Video/resource/s to help with this skill		Clipping a patient	
Evidence Required:	Supervisor Verification and answers to the questions below (note these go onto page 23)		
Special Notes:	The Animal Use in Teaching form must be filled in and submitted for this skill: See the QR Code on page 3 of this booklet		
Provide details of the patients you assisted to prepare for surgery below.			
Patient Name:		Species:	
Surgical Procedure (Circle one) Bitch Spay Dog Castrate Cat Spay			
The verification below must be signed by your supervisor			
Supervisor name:			
Supervisor verification:	I confirm that the student named assisted with the clipping and surgical skin preparation of the patient above.		
Signature:			
Qualification:			
Clinic details:			
Date:			
The questions below must be completed before submitting for marking. <i>Please ensure you write your answers clearly so the marker can read your work.</i>			
Explain how the clippers should be held and used (including the direction of the clip in relation to hair growth) to ensure a close surgical clip.			

How was hair removed from the surgical site after clipping? Comment on whether the method used was ideal or not, with reasons.

Describe two checks of the clippers that should be made (before/during clipping), to prevent possible injury to the patient's skin.

How did you prepare yourself before starting the surgical scrub?

What scrub solution(s) was used? Please provide:

1. Name of the solution(s)
2. Dilution Rate*
3. Contact time*

*Provide a reference for this information

Clinical Skills 2 Submission Form	
Assist to monitor general anaesthesia	
Category:	To be completed in Veterinary Clinic
Student Name:	
Evidence Required to be submitted:	IV verification, Monitoring sheet on page 25 and answers to the following questions on page 26. Take photos of all three pages and upload to Moodle before the due date.
Special Notes:	<p>You MUST record the following information on the monitoring chart*:</p> <ul style="list-style-type: none"> - heart rate - respiratory rate - capillary refill time - mucous membrane colour - palpebral reflex - jaw tone <p>*ideally - temperature</p> <p>You must submit the IV below signed by your tutor, the monitoring chart and the answers to the questions.</p> <p>The animal use in teaching form must be filled in for this patient see page 3 of this booklet for the QR code</p>
Provide details of the patients you assisted to monitor below. (Minimum of three required for competence). Remember to submit a photo of the monitoring sheet for ONE of the patients listed.	
Patient Details and Supervisor Verification	
Date	
Patient Details (name and surgical procedure)	
Supervisor name:	
Supervisor verification:	I confirm that the student named <u>assisted</u> with the anaesthetic monitoring of the patient detailed above.
Clinic name:	
Signature:	
Qualification:	

Fill in the monitoring sheet on the following page for one patient and then answer the questions about the procedure/patient you monitored.

The questions below must be completed before submitting for marking.
Please ensure you write your answers clearly so the marker can read your work.

What monitoring **equipment** was used for this patient?

Review the 'pattern' shown on the monitoring sheet. Comment on whether this was a stable anaesthetic or not, with brief rationale (reasons) for your answer.

NOTE THE FOLLOWING TWO QUESTIONS DO NOT RELATE TO YOUR PATIENT

During an anaesthesia, if you noticed that the palpebral reflex was absent, jaw tone was slack, and the heart and respiratory rates were steadily declining, what might this indicate?

What would your action be in this case (remember your limitations as a VNA)?

Clinical Skills 2 Personal Reflection Template (LO 2)

Ideally try to keep a notebook to jot down a summary of what you did as soon as possible after each work placement visit, while it is fresh in your mind, so that you can use this to help complete this reflection. Please answer the following questions and submit this form to Moodle as part of your Clinical Skills Assessment Evidence.

Provide a short general overview of the sort of skills/tasks/procedures you have been able to be involved in during this time at your work placement(s). (Do not list individual skills).
Describe any particular experiences that stood out for you, good or bad.
What areas do you feel you do well in?
What have you found challenging, and why?
What do you need to do to improve in this area?
How will you achieve this?
Please provide any other comments below

NZCAT VNA Veterinary Clinic Hours Log

Note: Use one form per facility

Student Name:	
Clinic Name:	
Address:	
Contact Number:	
Supervisor Name:	

Note: Your hours will not be accepted for marking unless they are signed by your supervisor. Your tutors may phone to verify this to please ensure you have provided the full Veterinary Clinic details above

Date	Start time	Finish time	Total Hours	Running total	Supervisor Signature
12/04/2021	9am	5pm	8	8	Supervisor to sign in pen each day
19/04/2021	9am	11am	2	10	

