**Appendix 2**

**Application for Promotion from Associate Professor to Professor**

This application form is for use with salary review processes, and the [Professorial Appointments Policy](https://online.op.ac.nz/about-us/governance-and-management/policy-library/professorial-appointments/) Appendix 1.

|  |  |
| --- | --- |
| **Title** |  |
| **Name** |  |
| **Substantive Position** |  |
| **College or Service Area** |  |
|  | |
| **Last Promotion Date** |  |
|  | |
| **Summary** (Changes since appointment as Associate Professor) | |
| **Achievements since promotion** | |
| **Development Goals for the future** | |

**Three (3) Referees** who have agreed to be contacted by Otago Polytechnic Limited. (The Professorial Appointments Committee will contact referees directly, please do not include letters).

**Referee 1:**

|  |  |
| --- | --- |
| Name |  |
| Affiliation |  |
| Position |  |
| Country |  |
| Email |  |
| Phone Number |  |

**Referee 2:**

|  |  |
| --- | --- |
| Name |  |
| Affiliation |  |
| Position |  |
| Country |  |
| Email |  |
| Phone Number |  |

**Referee 3:**

|  |  |
| --- | --- |
| Name |  |
| Affiliation |  |
| Position |  |
| Country |  |
| Email |  |
| Phone Number |  |

**Endorsed by:**

* Head of College

or

* Deputy Executive Director: Tiriti and Partnerships

or

* Tumu Whenua-a-Rohe 4 | Executive Director Region 4

**Name:**

**Signature:**

**Date:**

**Applicant Signature:**  **Date:**

Submit the application by email to: [PeopleAndCulture@op.ac.nz](mailto:PeopleAndCulture@op.ac.nz)

**Office Use Only: People and Culture**

**Terms and conditions agreed** **Payroll if required**