

Introduction to Supervision

Location

Town Campus, Erris Street, Cromwell

Duration

One day (9.00am - 3.00pm)

Intakes

Friday 12 November

Apply

Please email Donna.jones@op.ac.nz to register your interest (there is a limit of 30 places on this course)

[REGISTER YOUR INTEREST](#)

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This short course will introduce those new to a supervisory role with foundation skills for success as a supervisor.

Content

- Motivation and delegation techniques
- Understanding personality types
- Guiding and managing work tasks
- Cultural differences - dealing with staff from different cultures/backgrounds
- Conflict management skills

Learning outcomes

At the end of this one-day workshop, you will:

- understand and be able to apply (in a work setting) the basic principles of motivation, delegation and conflict management
- have strategies to engage with people of different cultures and personalities
- have practised resolving low-level conflicts.

For more information

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